



THE LONDON BOROUGH
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DATE: 19 September 2016

To: Members of the
**PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY
COMMITTEE**

Councillor Alexa Michael (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Kim Botting FRSA, David Cartwright QSFM, Hannah Gray, Will Harmer,
Tom Philpott, Tim Stevens and Richard Williams

Non-Voting Co-opted Members –

Katie Bacon, Bromley Youth Council
Terry Belcher, Safer Neighbourhood Board
Kate Frail, Bromley Victim Support
Dr Robert Hadley, Bromley Federation of Residents Associations
Alf Kennedy, Bromley Neighbourhood Watch

A meeting of the Public Protection and Safety Policy Development and Scrutiny
Committee will be held at Bromley Civic Centre on **WEDNESDAY 28 SEPTEMBER
2016 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

***Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>***

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS TO THE CHAIRMAN FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 22nd September 2016.

4 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 29TH JUNE 2016 (Pages 1 - 14)

5 MATTERS ARISING (Pages 15 - 18)

6 CHAIRMAN'S UPDATE

7 POLICE UPDATE

8 TOWN CENTRE SECURITY PRESENTATIONS

9 PRESENTATION FROM BROMLEY WOMENS AID

10 PRESENTATION FROM A STREET PASTOR

11 MINUTES OF THE PREVIOUS MEETING OF THE SAFER BROMLEY PARTNERSHIP STRATEGIC GROUP--15TH SEPTEMBER 2016

The minutes of the recent meeting of the Safer Bromley Partnership will be tabled for information at the meeting.

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

12 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 22nd September 2016.

13 PRE-DECISION SCRUTINY OF PORTFOLIO HOLDER REPORTS

The Public Protection and Safety Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a BUDGET MONITORING (PPS) (Pages 19 - 24)

b CAPITAL PROGRAMME MONITORING - 1ST QUARTER 2016/17 (Pages 25 - 30)

c GATE REPORT FOR THE STRAY AND ABANDONED DOGS AND PEST CONTROL SERVICES (Pages 31 - 40)

d CCTV CONTRACT EXTENSION (Pages 41 - 46)

POLICY DEVELOPMENT AND OTHER ITEMS

14 COMMUNITY PAYBACK UPDATE

15 WORK PROGRAMME AND CONTRACTS REGISTER (Pages 47 - 54)

16 PPS/PDS MEMBER VISITS

17 ANY OTHER BUSINESS

18 DATE OF THE NEXT MEETING

The date of the next meeting is 1st November 2016.

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Agenda Item 4

PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 29 June 2016

Present:

Councillor Alexa Michael (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors David Cartwright QSM, Mary Cooke,
Hannah Gray, Will Harmer, Kate Lymer, Tom Philpott and
Richard Williams

Katie Bacon, Millie Banians, Terry Belcher and Alf
Kennedy

Also Present:

James Smith (LFB Orpington Station Manager)
Judith Oram (LFB Youth Engagement Officer)
Paul Lehane (LBB Head of Food Safety and Licensing)
Karen Ryan (LBB Lead Practitioner—Food Safety)
Dan Jones (Assistant Director for Street Scene,
Greenspace and Public Protection)
Chris Hafford (Borough Police Commander)
Jim McGowan (LBB Head of Environmental Health)

STANDARD ITEMS

69 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies were received from Cllr Kim Botting, and Cllr Mary Cooke attended as Alternate.

Apologies were also received from Cllr Tim Stevens, Kate Frail, and Dr Robert Hadley.

Apologies were additionally received from Nigel Davies, with Dan Jones attending as substitute.

70 DECLARATIONS OF INTEREST

There were no new declarations of interest.

71 QUESTIONS TO THE CHAIRMAN FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public to the Chairman.

72 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 2nd March 2016

The Committee considered the minutes of the meeting of the Public Protection and Safety PDS Committee held on 2nd March 2016.

RESOLVED that the minutes of the meeting held on 2nd March 2016 be agreed.

73 NEW CO-OPTED MEMBERS

Report CSD 16076

The Committee agreed to re-appoint the following Co-opted Members:

- Terry Belcher—Safer Neighbourhood Board
- Alf Kennedy—Bromley Neighbourhood Watch
- Dr Robert Hadley—Bromley Federation of Residents' Associations

The Committee agreed to appoint the following new Co-opted Members:

- Kate Frail—Victim Support
- Katie Bacon—BYC
- Millie Banians--BYC

The Chairman asked both co-opted BYC members to introduce themselves and both did so.

74 MATTERS ARISING

Report CSD 16077

The CCTV Control Room update was given by Jim McGowan, (LBB Head of Environmental Health). It had been anticipated that the CCTV Control Room refurbishment would have been completed, but this was not the case. The Department for Transport would not agree the “technical file” until they had viewed the images produced by the new CCTV cameras. However, the images could not be produced until the ‘tech file’ had been agreed. This meant that a “chicken and the egg” scenario had been in existence for a period. A compromise solution had since been found. It had been agreed that DfT representatives would attend, and that at the same time, the contractors would switch the new cameras on. A mutually agreed date had to be established.

Post Meeting Note:

The mutually agreed date has been scheduled for 12th July.

It was hoped that this could be completed within the two weeks following the meeting. Five percent of the contract value would be withheld for a year in case of any problems with the new system. Cllr Cartwright asked if LBB could switch back to the old system if the new one was not adequate. The response to this was that it could be done, but it was a big and expensive job. If this was the case, then the contractors would bear any costs.

Mr McGowan informed the Committee that the Dogs Contract had been retendered. The number of dogs being kennelled had reduced, and LBB were now only paying for dog kennels as and when they were needed. The reduction in usage seemed to be a trend. A different system was being used to rehome dogs. A partnership agreement for re-homing had been developed with Battersea Dogs Home, and this had resulted in reduced homing costs.

The Chairman asked Mr McGowan why the number of dogs requiring rehoming had reduced, and what the savings were. Mr McGowan responded that the number of dogs was reducing because of the new legislation that required dogs to be chipped; this meant that more dogs were going back to their owners. It was not possible to provide a precise figure in terms of savings at this time, but it was expected that it would be 5 figure sum.

Cllr Richard Williams argued against using Battersea Dogs Home on the basis that they put healthy dogs to sleep. He suggested using the Dogs Trust, and stated that they provided a free service. Mr McGowan responded that the Dogs Trust would not provide a re-homing service for free. Cllr Williams was of the view that they would re-home dogs for free. Mr McGowan stated that he would contact the Dogs Trust to clarify if they would provide a free re-homing service.

The remainder of the Matters Arising report was noted.

RESOLVED

(1) that a date would be agreed for the DfT to attend LBB when the contractors switch on the new CCTV Control Room

(2) that Mr McGowan contact the Dogs Trust to explore what costs (if any) would arise from an arrangement for the re-homing of stray dogs.

75 CHAIRMAN'S UPDATE

The Chairman stated that she attended a meeting of the Safer Neighbourhood Board on 17th June 2016. This was also the SNB's Annual General Meeting.

76 POLICE UPDATE

The Police update was provided by the Borough Police Commander.

The Borough Commander provided a MOPAC 7 crime update in statistical form as follows:

Bromley Crime Update

	2011/12	Current	%	R12
MOPAC 7	11,750	9,499	-19.2%	(-2,251)
Burglary	3,424	2,457	-28.2%	-4.2%
Res				-5% (-81)
Non-Res				-4.1%
VWI	1,889	2,025	7.2%	-1.3% (27)
Non DA				-5.1%
DA				5.2% (39)
Robbery	701	336	-52.1%	-14.1%
Theft Person	305	302	-2%	8.3%
Theft of Motor Vehicle	746	736	-1.9%	-1.2%
Theft from Motor Vehicle	2,093	1,419	-32.7%	-7.4%
Criminal Damage	2,592	2,260	-13.7%	-3.6%

The data expounded upon by the Borough Commander is provided in the minutes in table form for ease of understanding and reference.

The Committee heard that until further notice, the MOPAC 7 dashboard was still the primary data set. No updates were available concerning the possible transition to a BCU command structure.

The Commander informed the Committee that there had been a rise in sexual offences, child exploitation and people trafficking. Good progress had been made in reducing burglary, robbery and theft from motor vehicles. The overall MOPAC 7 crime figures showed that Bromley Police had achieved an overall reduction in crime of 19.2%, compared with a target of 20%. There were still some concerns regarding the number of violence with injury offences. The increase in the number of recorded VWI offences, may have been due to an increased confidence felt by the public in reporting these issues to the police.

Response times to 999 calls continued to be good, with 90.3% of calls that required a response time of 15 minutes answered on time. Calls that required a response time of 60 minutes had been answered in 88.9% of

cases. Customer satisfaction levels had risen to 84%. Confidence in local policing had risen from 70% to 72%.

Councillor William Harmer asked if Bromley had an acute problem of violence and disorder. The Borough Commander responded that it was difficult to compare town centres in this regard, other boroughs had different circumstances and resources. It was noted that Ronnys Bar/Nightclub had now been closed. Paul Lehane (LBB Head of Food Safety and Licensing) informed the Committee that a successful review of the premises licence for Vu Vu had been undertaken. Consequently, the review conditions had led to the requirement of Vu Vu management to make sure that staff were put onto the street to help keep order, and this had led to reductions in crime. The Borough Commander expressed disappointment that the Bromley BID had not been willing to support Street Marshalls.

Councillor Cartwright asked if crime figures were available for ASB, and stated that there was an issue of public confidence in Mottingham. He also expressed the view that police time in Mottingham was being lost due to excessive travelling by police officers. The Borough Commander stated that ASB data could be supplied if required. Councillor Cartwright asked if the Borough Commander would be able to provide the Committee with a rolling 12 month figure for ASB.

Councillor Kim Botting was not present at the meeting, but had submitted a request in her absence for an update concerning crime in the Knoll area. No update was available on the night.

Councillor Richard Williams outlined a recent true scenario to the Borough Commander and asked for his advice. He stated that recently a young woman with a toddler had knocked on his door at 3am, asking for money. He asked the Borough Commander what he should do in such circumstances. The Borough Commander responded that a judgement had to be made in such circumstances as to whether or not the woman and child were in genuine distress, and if there were any safeguarding issues. The Police were not aware of these issues as nothing had been reported. If there was a concern, then the Police could be contacted.

Members heard that the current total level of police officers stood at 456, which equated to being overstaffed by 30. There had been no issues to report concerning Euro 2016.

The Committee heard that there had not been any incidents of reported hate crime subsequent to the EU Referendum. It had been noted that there had been two incidences of threatening social media comments directed towards a UKIP MEP.

The Chairman asked if any progress had been made concerning the 'cat killer' who had struck in Petts Wood, and if there had been any further incidences. She asked whether cat owners were being warned to keep

their pets inside at night. The Borough Commander responded that similar crimes had been reported in a number of boroughs and were being actively investigated. He said that the Police were not publicising the 'cat killer' activities too heavily in case this encouraged similar crimes. One forensic post-mortem had been undertaken to date.

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT
77 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public.

78 PRESENTATION FROM THE LONDON FIRE BRIGADE

The LFB presentation was provided by Judith Oram. Ms Oram was the Youth Engagement Team Leader for The LFB LIFE Team.

Ms Oram gave a presentation that outlined the work of the LIFE Project. LIFE was an abbreviation for 'Local Intervention Fire Education.' The history of the project dated back 13 years, to problems that had been experienced in Tower Hamlets with local gangs and youths who had been involved in fighting the emergency services. It took 18 months to engage the young people involved. The service was still running 12 years later and evolving to needs.

The young people involved on the LIFE Projects were normally aged between 14-17. Many were referred by schools, and had demonstrated a variety of behavioural issues—some had been excluded. Some of the young people had been referred from Pupil Referral Units, the YOT, and some from the young offender's institution at Feltham. The purpose of the LIFE courses was to divert young people away from ASB, and show them that there was another way to live that did not involve crime and ASB.

Whilst attending the course, the young people are given some basic discipline, and learn how to 'fall in', stand to attention and stand at ease. If they perform to a satisfactory standard, they receive a 'Portfolio' at the end of the course, which will be presented by the Borough Fire Commander or the Deputy Borough Fire Commander. The young people are provided with a cooked breakfast and are kept busy. Funding comes from a variety of sources, including schools, MOPAC and Safer Neighbourhood Boards.

The Chairman enquired how many young people stayed and passed the course. The answer to this was 92%. The Chairman also enquired if the LIFE Team undertook any follow up work with the young people post course completion. Ms Oram responded that there were occasions when they may go back and speak to a young person if they felt it was required.

It was suggested that Members may like to attend one of the LIFE passing out parades as part of their programme of visits. Cllr Williams asked how the LIFE course was funded. Cllr Cartwright suggested that LFB investigate if any funding was available from local authorities. Cllr Lymer stated that if Cllr Williams had attended the meetings of the SNB, then he would have realised that the SNB had provided funding for LIFE courses.

Cllr Harmer enquired how the LIFE courses were marketed, and Ms Oram informed the Committee that there was no budget for marketing. She also pointed out that some schools were not keen to engage as they did not want to acknowledge that any behavioural problems existed amongst the pupils in their schools.

The Chairman thanked Ms Oram for such an interesting and informative presentation, and Ms Oram agreed to send details of the next LIFE passing out parade.

A) PROVISIONAL OUTTURN 2015/16

Report FSD16038

The Provisional Outturn report was drafted by Claire Martin—Head of Finance.

The 2015/16 provisional outturn for the Public Protection and Safety Portfolio showed an underspend of £109k against a controllable budget of £2.125m. Members noted the breakdown of how savings had been achieved in the 'Financial Implications' section of the report.

The Portfolio Holder endorsed the 2015/16 provisional outturn position for the Public Protection and Safety Portfolio.

The Portfolio Holder approved the drawdown of the carry forward sum of £60,610 held in Central Contingency to be used for vulnerable victims of domestic abuse as set out in section 5.5 of the report.

RESOLVED;

(1) that the 2015/16 provisional outturn for the Public Protection and Safety Portfolio be endorsed

(2) that the drawdown of the carry forward sum of £60,610 held in Central Contingency be used to assist vulnerable victims of domestic abuse.

B) FOOD SAFETY SERVICE PLAN: 2016-2017

Report ES16037

Karen Ryan (LBB Lead Practitioner-Food Safety) and Paul Lehane (Head of Food Safety, Occupational Safety and Licensing) attended to present the report, and to answer any questions. The report had been written to update Members concerning the performance of the Food Safety Team for the year 2015-2016, and to seek approval from the Committee and the Portfolio Holder for the Food Safety Service Plan for 2016-2017.

Mr Lehane informed Members that a part time student who had been working for the Food Safety Team had received a contract extension to the end of August. A contractor had been employed to work for the Food Safety Team for 25 hours per week. The Health & Safety Team Staff member that had been very ill had now sadly passed away and after a review of the service needs, Mr Lehane decided to move the post to the Food Safety Team, increasing the resource available by 1 fte. Recruitment was taking place for a replacement, and interviews would be conducted on July 14th.

During 2015-2016, not all of the objectives had been achieved, but all of the Category A high risk inspections had been undertaken. Businesses that had started 2015/16 with a zero rating, had all improved, and most were now compliant.

Mr Lehane outlined the main performance figures for 2015/16:

A total of 568 food hygiene inspections had been undertaken and 74% of food businesses were found to be broadly compliant at the time of inspection i.e. achieving three or more stars. A total of 148 revisits were undertaken and 256 complaints were investigated; 495 cases of suspected or confirmed food poisoning had been reported and investigated.

The aim for 2016/17 was to adopt a risk based approach, with an aim for 747 interventions. There were 115 high risk inspections to carry out, and 180 new businesses to inspect. The Chairman noted that the Food Safety Team required 11.91 full time employees, but were operating with just 4.34 FTE. The Chairman was concerned that the backlog of inspections due on 'B&C' rated premises was a cause of concern, and may put the public at risk. The Chairman stated that if spare funding was available for Public Protection in future budgets, she would like to see it allocated to the Food Safety Service.

Councillor Williams noted the £109K underspend and suggested that some of this be allocated to the Food Safety Service. He also referred to a 2 year wait experienced by a neighbour for a food safety inspection. Karen Ryan asked for the details so that she could investigate. She mentioned that if the business was a cake making business, these inspections were low priority, and were not currently being undertaken. Councillor Cartwright stated that as far as the underspend was concerned, it had to go into a pot of money and be looked at. It was not

as simple as just grabbing hold of the money and allocating it to the Food Safety Service.

The Vice Chairman (Cllr Chris Pierce) enquired if the standard of new food business premises had improved. Ms Ryan responded that the premises concerned were often a new business opening in an existing location, and had not been refurbished, so in many cases the premises were still in a poor condition.

Councillor Harmer asked how the Food Safety Service prioritised large food chains. He expressed the view that if large chains generally had better food hygiene standards, should they not be deprioritised. Ms Ryan responded that large chains did generally have better food hygiene standards, but it also varied depending on the management at the individual store. Mr Lehane explained to the Committee that very often large food chains would demand to be re-inspected so that they could obtain the highest Food Hygiene Rating and some had complained to the Food Standards Agency when there were delays .

Mr Lehane explained that GP's had a responsibility to advise the Council about suspected cases of food poisoning. In some cases however, it may be that the symptoms being experienced were the result of a virus, rather than food poisoning.

The Chairman referenced section 3.9 of the Food Service Plan review 2015/16, and specifically the item concerning the publication of food hygiene myths. Mr Lehane informed the Committee that the myth for this year was concerning the washing of chickens. It was widely believed that washing chickens was good, and helped to clean the chickens, thus reducing the risk of food poisoning. The truth was that washing chickens was not recommended, as it actually spreads the bacteria found in chickens (*campylobacter jejuni*) around the kitchen contaminating equipment, surfaces and other foods increasing the risk of food poisoning.

Councillor Mary Cooke congratulated Mr Lehane and Ms Ryan for producing an informative report that was also very readable.

RESOLVED:

(1) that the performance of the Food Team for the year 2015/16 be noted

(2) that the resourcing of the Food Team for 2016/17 be noted

(3) that the Portfolio Holder approve the Food Safety Service Plan for 2016/17

C) DRAFT PORTFOLIO PLAN: 2016-2017

Report ES16022

The Committee noted the report that provided a draft of the Public Protection and Safety Portfolio Plan for 2016/17.

The Chairman referred to section 3.2 of the report where it was written that a focus of activity would be to 'provide the CCTV monitoring service'. It was noted that as the service had already been provided, the text should read, 'maintain and enhance' the CCTV monitoring service.

Section 4.6 of the report referenced the noise plan for Biggin Hill. It was noted that this could now be removed from the plan as it would be managed by Biggin Hill Airport.

The KPI's outlined in Appendix 1 for previous years, and for 2016/17 were noted.

RESOLVED that the Portfolio Holder adopt the Portfolio Plan for 2016/17.

79 ENFORCEMENT ACTIVITY REPORT, OCTOBER 2015--MARCH 2016; PORTFOLIO PLAN REVIEW 2015-2016

The Committee noted the Public Protection Portfolio Plan for 2015/16.

The Committee noted the intended outcomes for 2015/16, and how they had been achieved.

The first intended outcome was to ensure that **Bromley was kept safe**. This had been achieved by the following actions:

- Tackling anti-social behaviour through joint working with the Police on Operation Crystal
- Supporting young people in various ways through the Mentoring Service
- Offering DV victims the support of an advocate
- Providing support for the Safer Bromley Partnership
- Targeting anti-social behaviour affecting the night time economy
- Supporting the Home Office recommendations with regards to the Gangs Review

- Working to eradicate the supply of New Psychoactive Substances

Members noted that the RAG Status for these objectives was green, and that all of the objectives had been achieved.

The second intended outcome was to ensure that **consumers were protected**. This had been achieved in the following ways:

- Action had been taken against rogue traders
- A rapid response service had been provided to assist the victims of scams and door step crimes
- Tackling the sale of age restricted products
- Tackling problems caused by problem traders

Members noted that the RAG Status for these objectives was green, and that all of the objectives had been achieved.

The third intended outcome was to support and regulate businesses. This had been achieved in the following ways:

- The inspection of 100% of high risk food businesses
- The investigation of significant complaints and accident reports
- Undertaking the statutory review of licensing policies for alcohol and gambling

Members noted that two out of three of the RAG statuses were green, and that the RAG status pertaining to food inspections was orange. This was because although 100% of high risk food premises had been inspected, the percentage of inspections for 'Risk B' premises was 73%.

The fourth and final outcome for 2015/16 was that the environment would be protected. This had been achieved in the following ways:

- Working proactively to reduce noise nuisance
- The provision of the CCTV Monitoring Service
- The refurbishment of the CCTV Control Room
- Depending on the result of the new lease negotiations, the current noise plan for Biggin Hill would be analysed and expanded.

The Portfolio Holder explained how the £50k funding for 2015/16 had been spent:

- I. £1k on a moped lock scheme
- II. £1k on 10 call blocking units
- III. £3k on Operation Budge
- IV. £10k on the GAV anti-gang initiative (Growing against Violence)
- V. £2.7k on a boxing scheme for schools in the Crays
- VI. Safer Bromley Newsletter
- VII. Bollards in a Park
- VIII. £5k on Height Barriers
- IX. £7.8k on extra police resource
- X. £230.00 on a training course
- XI. £80.00 on dummy cctv cameras
- XII. £6k Challenge Troop Programme

Members noted the Portfolio Plan for 2015/16 and the Chairman congratulated the Portfolio Holder on successfully achieving almost all of the intended outcomes.

The Committee noted Appendix A which was the Public Protection Enforcement Activity Statutory Notices. It had been noted on the report that the number of notices served for nuisance from dog barking was 22, whereas in the previous period it had been zero. It was clarified at the meeting that '22' was in fact a typing error, and that the number of notices served was in fact 2.

Councillor Cartwright asked if there was any data showing if the fines and costs awarded at the courts had been paid. The Assistant Director stated that this was a matter that he would look into and feedback to the Committee.

Councillor Cartwright also asked why the number of notices served concerning the removal of rubbish and the treatment for pests had decreased so much. The report noted that the number of notices had decreased to 3, whereas in the previous year it had been 31. The Assistant Director stated that this was matter that he would look into and report back to the Committee.

RESOLVED:

(1) that the Assistant Director for Street Scene, Greenspace and Public Protection investigate if any data was available showing if fines and costs awarded were being paid

(2) that the Assistant Director for Street Scene, Greenspace and Public Protection investigate why the number of notices served for the removal of rubbish and treatment for pests had substantially reduced.

80 MOPAC UPDATE

Report ES16024

The report was presented to the Committee to update members on the annual submission to the Mayor's Office for Policing and Crime.

The Committee heard that LBB was now in the fourth and final year of the current four year MOPAC funding programme. MOPAC had not clarified what the funding arrangements would be following 2016/17. LBB's full annual submission to MOPAC had been attached as an appendix to the main report. This had been approved, paid in full, and the Committee noted the funding details.

MOPAC funding had been agreed for:

- I. A Domestic Abuse Strategy Co-ordinator
- II. The Domestic Abuse Advocacy Project
- III. Community Domestic Abuse Projects
- IV. Safer Bromley Van
- V. Community Safety Mentoring Program
- VI. Bromley ASB Initiatives

The funding total was £401,731.

Cllr Harmer commented on the KPI's around the Safer Bromley Van. The report detailed that the number of referrals to the Safer Bromley Van had decreased in the previous year to 266, compared with a target of 400. Cllr Harmer suggested that this may simply be due to the fact that the demand was no longer there.

The Chairman noted that the target outcome for perpetrators of DV completing 30 hours of treatment had not been achieved. This was because the perpetrators were difficult to engage. Similarly, the Chairman enquired if perpetrators were given drug or alcohol rehabilitation treatment if required. The Assistant Director promised to find out and update the Committee.

RESOLVED:

(1) that the MOPAC Update report be noted

(2) that the Assistant Director of Street Scene, Greenspace and Public Protection enquire if DV perpetrators had the opportunity to receive drug or alcohol rehabilitation treatment where necessary.

81 WORK PROGRAMME AND CONTRACTS REGISTER

Report CSD16078

Members reviewed the Public Protection and Safety PDS Work Programme and noted the Public Protection and Safety Portfolio Contracts.

82 PPS PDS VISITS

The Chairman suggested the following possible visits to add to the existing list:

- A visit to the CCTV Control Room
- A visit to Victim Support
- A visit to a LIFE passing out parade.

83 ANY OTHER BUSINESS

No other business was discussed.

84 DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as Wednesday 28th September.

The Meeting ended at 9.06 pm

Chairman

Report No.
CSD 16112

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 28th September 2016

Decision Type: Non Urgent Non Executive Non Key

Title: **MATTERS ARISING**

Contact Officer: Steve Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to review progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Matters Arising reports and Minutes of meetings. Previous Agenda Document.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council/Safer Bromley
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: **£335,590**
 5. Source of funding: 2016/17 revenue budget
-

Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
 2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings can take up to a few hours per meeting.
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Public Protection and Safety PDS Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
Minute 62 Update on the Prevent Strategy 2nd March 2016	Reference was made to a multi-agency Channel Panel, and that the Action Plan concerning this would be signed off by the Chief Executive and the Executive Director for Environmental and Community Services.	The Prevent Action Plan will be circulated to key partners. It will then go to the SBP Strategic Group before sign off by the Chief Executive and the Executive Director of Environmental and Community Services. The Prevent report will go to the Corporate Leadership Team on 20 Sept 2016.
Minute 74 Matters Arising- CCTV and Dogs Trust 29th June 2016	It was noted that a meeting had to be arranged between the CCTV contractors and the DfT to agree the "technical file". It was resolved that the Head of Environmental Protection would contact the Dogs Trust to investigate the matter of re-homing costs.	A meeting had been arranged for 12 th July. The meeting took place as planned. Some work that was required has been undertaken, but this has not yet been completed. Estimated completion date is September 12 th . Waiting for Cllr Williams to pass details of the Dogs Trust contact to the Head of Environmental Protection.
Minute 76 Police Update 29th June 2016	Councillor Cartwright asked if crime figures were available for ASB, and stated that there was an issue of public confidence in Nottingham. The Borough Commander stated that ASB data could be supplied if required. Councillor Cartwright asked if the Borough Commander would be able to provide the Committee with a rolling 12 month figure for ASB.	Awaiting update from the Borough Commander.
Minute 79 Enforcement Activity Report 29th June 2016	There were 2 resolutions passed concerning matters that the AD for Greenspace, Streetscene and Public Protection needed to investigate and report back to the Committee on.	The answers have been provided to members of the Committee on 28 th July by email. This matter is now closed.
Minute 80 MOPAC Update 29th June 2016	Resolved that the Assistant Director of Street Scene, Greenspace and Public Protection enquire if DV perpetrators had the opportunity to receive drug or alcohol rehabilitation treatment where necessary.	It has been confirmed that DV perpetrators are able to access drug and/or alcohol rehabilitation as required.

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Report No.
FSD16055

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For Pre-decision scrutiny by the Public Protection & Safety PDS Committee on

Date: 28th September 2016

Decision Type: Non-Urgent Non-Key

Title: **BUDGET MONITORING 2016/17**

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environmental and Community Services

Ward: Boroughwide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2016/17 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 31st May 2016.

2. **RECOMMENDATION(S)**

2.1 The Portfolio Holder is requested to:

2.1.1 Endorse the latest 2016/17 budget projection for the Public Protection and Safety Portfolio.

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budget
 4. Total current budget for this head: £2.114m
 5. Source of funding: Existing revenue budgets 2016/17
-

Staff

1. Number of staff (current and additional): 44 ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2016/17 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.

4. POLICY IMPLICATIONS

- 4.1 “Building a Better Bromley” refers to the Council’s intention to remain amongst the lowest Council Tax levels in Outer London and the importance of greater focus on priorities.
- 4.2 The “2016/17 Council Tax” report highlighted the financial pressures facing the Council. It remains imperative that budgetary control continues to be exercised in 2016/17 to minimise the risk of compounding financial pressures in future years.
- 4.3 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The latest projections from managers show that there is a balanced budget expected for the Public Protection and Safety Portfolio for 2016/17. Appendix 1 has the table showing the latest budgets including carry forward sums.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2016/17 budget monitoring files within ECS finance section

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Public Protection & Safety Budget Monitoring Summary

2015/16 Actuals £'000	Service Areas	2016/17 Original Budget £'000	2016/17 Latest Approved £'000	2016/17 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	Public Protection							
172	Community Safety	126	126	126	0		0	0
70	Emergency Planning	78	81	81	0		0	0
333	Mortuary & Coroners Service	355	355	355	0		0	0
1,464	Public Protection	1,389	1,386	1,386	0		0	0
2,039	TOTAL CONTROLLABLE	1,948	1,948	1,948	0		0	0
426	TOTAL NON CONTROLLABLE	6	6	6	0		0	0
29	TOTAL EXCLUDED RECHARGES	159	159	159	0		0	0
2,494	PORTFOLIO TOTAL	2,113	2,113	2,113	0		0	0

Reconciliation of Latest Approved Budget

£'000

Original Budget 2016/17

2,113

Community Safety DCLG Grant year 2 Cr 61

Community Safety DCLG Grant year 2 expenditure 61

Latest Approved Budget for 2016/17

2,113

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Report No.
FSD16065

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION & SAFETY PORTFOLIO HOLDER

Date: For pre-decision scrutiny by the Public Protection & Safety PDS Committee on 28th September 2016

Decision Type: Non-Urgent Executive Non-Key

Title: CAPITAL PROGRAMME MONITORING - 1ST QUARTER 2016/17

Contact Officer: James Mullender, Principal Accountant
Tel: 020 8313 4292 E-mail: james.mullender@bromley.gov.uk

Chief Officer: Director of Finance

Ward: All

1. Reason for report

On 20th July 2016, the Executive received the 1st quarterly capital monitoring report for 2016/17 and agreed a revised Capital Programme for the four year period 2016/17 to 2019/20. The report also covered any detailed issues relating to the 2015/16 Capital Programme outturn, which had been reported in summary form to the June meeting of the Executive. This report highlights changes agreed by the Executive in respect of the Capital Programme for the Public Protection and Safety (PP&S) Portfolio. The revised programme for this portfolio, detailed comments on scheme progress as at the end of the first quarter of 2016/17, and details on the 2015/16 outturn are all included in Appendix A.

2. **RECOMMENDATION(S)**

The Portfolio Holder is asked to note and confirm the changes agreed by the Executive on 20th July 2016.

Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. The Council continuously reviews its property assets and service users are regularly asked to justify their continued use of the property. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley".
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Total increase of £99k, due to re-phasing of underspend from 2015/16 (see para. 3.2).
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Capital Programme
 4. Total current budget for this head: £99k for the PP&S Portfolio over four years 2016/17 to 2019/20
 5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
-

Staff

1. Number of staff (current and additional): 1 fte
 2. If from existing staff resources, number of staff hours: 36 hours per week
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Capital Monitoring – variations agreed by the Executive on 20th July 2016

3.1 A revised Capital Programme was approved by the Executive in July, following final outturn figures for 2015/16 and a detailed monitoring exercise carried out after the 1st quarter of 2016/17. The base position was the revised programme approved by the Executive on 10th February 2016. Changes relating to the Public Protection and Safety Portfolio are shown in the table below and further details are included in paragraph 3.2. The revised Programme for the PP&S Portfolio, actual spend against budget in the first quarter of 2016/17, together with detailed comments, and details of the final outturn for 2015/16 are all shown in Appendix A.

	2016/17	2017/18	2018/19	2019/20	TOTAL 2016/17 to 2019/20
	£000	£000	£000	£000	£000
Programme approved by Executive 10/02/16	0	0	0	0	0
<u>Variations approved by Executive 20/07/16</u>					
Net underspend in 15/16 rephased into 16/17 (see para.3.2)	99	0	0	0	99
Total Amendment to the Capital Programme in Q1 monitoring	99	0	0	0	99
Total Revised PP&S Programme	99	0	0	0	99

3.2 CCTV Control Room (Refurbishment) – £99k underspend in 15/16 rephased into 16/17

The 2015/16 Capital Outturn was reported to Executive on 10th June 2016. There was minor delays on the CCTV Control Room (refurbishment) scheme, and an underspend of £99k (against a budget of £340k) was re-phased into 2016/17. This was mainly due to slight changes on the specification, as one of the lower cost options was adopted. Once all the outstanding works have been completed, the residual balance will be removed from the programme as part of the quarterly capital monitoring during 2016/17.

Post-Completion Reports

3.3 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. No post-completion reports are currently due for the PP&S Portfolio, but this quarterly report will monitor the future position and will highlight any further reports required.

4. POLICY IMPLICATIONS

4.1 Capital Programme monitoring and review is part of the planning and review process for all services.

5. FINANCIAL IMPLICATIONS

5.1 These were reported in full to the Executive on 20th July 2016. Changes agreed by the Executive for the PP&S Portfolio Capital Programme are set out in the table in paragraph 3.1.

Non-Applicable Sections:	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Approved Capital Programme (Executive 20/07/16) Capital Outturn report (Executive 15/06/16) Q1 monitoring report (Executive 20/07/16)

Table A - Revised Capital Programme

PUBLIC PROTECTION & SAFETY PORTFOLIO - APPROVED CAPITAL PROGRAMME 20th JULY 2016								
Code	Capital Scheme/Project	Total Approved Estimate	Actual to 31.03.16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Estimate 2019/20	Responsible Officer
		£'000's	£'000's	£'000's	£'000's	£'000's	£'000's	
939446	CCTV Control room - refurbishment	340	241	99	0	0	0	Jim McGowan
TOTAL PUBLIC PROTECTION & SAFETY PORTFOLIO		340	241	99	0	0	0	

Table B - Scheme progress at Q1 2016/17

PUBLIC PROTECTION & SAFETY PORTFOLIO - QUARTER 1 2016/17					
Code	Capital Scheme/Project	Approved Estimate Feb 2016	Revised Estimate Jul 2016	Actual to 30.06.16	Responsible Officer Comments
		£'000's	£'000's	£'000's	
939446	CCTV Control room - refurbishment	0	99	0	There was minor delays due to slight changes on the specification. One of the lower cost options was adopted by Parking, and Vemotion costs was slightly lower than expected. The Parking scheme has not yet received authorisation from the Secretary of State for the TCF (Technical Content File). The system will not go live until it has been agreed. The remainder of the funds will not be released until after the live transfer. Once all the outstanding works have been completed, the residual balance will be removed from the programme.
TOTAL PUBLIC PROTECTION & SAFETY PORTFOLIO		0	99	0	

Table C - 2015/16 Outturn

PUBLIC PROTECTION & SAFETY PORTFOLIO - 2015/16 OUTTURN						
Code	Capital Scheme/Project	Actual to 31.03.15	Approved Estimate Feb 2016	Final Outturn	Variation (under-spend '-')	Comments / action taken
		£'000's	£'000's	£'000's	£'000's	
939446	CCTV Control room - refurbishment	0	340	241	-99	Underspend in 2015/16 rephased into 2016/17
TOTAL PUBLIC PROTECTION & SAFETY PORTFOLIO		0	340	241	-99	

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Report No.
ES16043

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For pre decision scrutiny by the Public Protection and Safety PDS Committee on

Date: Wednesday 28th September 2016

Decision Type: Non-Urgent Executive Key

Title: **GATE REPORT FOR THE STRAY AND ABANDONED DOGS AND PEST CONTROL SERVICES**

Contact Officer: Jim McGowan, Head of Environmental Protection,
Tel: 020 83134651 E-mail: jim.mcgowan@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: All wards

1. Reason for report

The final extension on Bromley's contracts for the Stray and Abandoned Dogs and Pest Control services expires on 31 March 2017. This report outlines the service requirements and the recommended Commissioning strategy to ensure service continuity from 1 April 2017.

2. RECOMMENDATION(S)

The Portfolio Holder is recommended to:

- 2.1 Agree to re-tender the Stray and Abandoned Dogs and Pest Control services as outlined in paragraph 9.5, for a period of three years with the potential to extend for two further years, at an estimated total contract value of £620k.
- 2.2 Agree to delegate the decision to the Executive Director of ECS in consultation with the Portfolio Holder the authority to extend the contract, if necessary.

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Excellent Council. Quality Environment
-

Financial

1. Cost of proposal: Estimated cost £620k
 2. Ongoing costs: up to £124k per annum for up to 5 years
 3. Budget head/performance centre: Environmental Protection
 4. Total current budget for this head: £120k plus £4k within the Parks budgets
 5. Source of funding: Existing revenue budget for 2016/17
-

Staff

1. Number of staff (current and additional): 0.1 FTE
 2. If from existing staff resources, number of staff hours: 0.1 FTE
-

Legal

1. Legal Requirement: Statutory requirement. There is a Statutory requirement for the Local Authority to provide a stray dog service, both in normal office hours and outside of office hours. There is no statutory requirement to provide the pest control service but the Local Authority does have a statutory duty to ensure that land in the Borough is kept free of vermin.
 2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 310,000
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Stray and Abandoned Dogs

3.1 The Council has a statutory requirement to provide a 24/7 service for the collection and kennelling of stray and abandoned dogs.

3.2 The statutory service includes:

Dog Warden service

- A dog collection service for confined dogs on a 24 /7 basis in compliance with the Environmental Protection Act 1990, subject to the Clean Neighbourhoods & Environment Act Section 68.
- The delivery of seized dogs to the Council nominated kennel during their opening hours and temporary holding and care of dogs at the contractor's holding unit at times when the nominated kennel is closed.

Dog Kennelling

- To receive stray dogs collected by the Bromley appointed contractor and to undertake the safe custody and care of said animals until release or destruction (for banned or dangerous breeds) is authorised by the Council Authorised Officer.

Delivery of Veterinary care on the basis required.

Re-homing service

3.3 The London Borough Bromley has a non-destruction policy for healthy and safe dogs (that are not classified as a banned breed or dangerous) and therefore has a requirement to re-home dogs that are not claimed by their owners. The requirements for the re-homing service are as follows:

- On the eighth day of confinement in the Council's nominated kennel, preparations are made for the dog warden contractor to transfer the dog to the nominated kennels for re-homing.

3.4 All relevant statutory and non-statutory guidance and good practice relating to the welfare of dogs are to be followed. The services are currently delivered by three contractors:

Dog Warden service - SDK Environmental Ltd (SDK),

Kennelling services - Lodge Kennels, Bromley.

Re-homing service - Battersea Dogs and Cats Home

Pest Control Services

3.5 Although there is no specific statutory requirement for the Council to provide a pest control treatment service to the public, there are specific statutory obligations under Part I of the Prevention of Damage by Pests Act 1949 in relation to the Council having to keep its district clear of rats and mice. The Council is required to keep its own land free of rodents and to respond to complaints of vermin in its district. There is also a statutory obligation to deal with insect infestation under the Environmental Protection Act 1990 and the Public Health Act 1936.

- 3.6 As part of the existing contract regular pest control is delivered at a number of LBB sites within the borough:
- Star Lane and Old Maidstone Road Travellers Sites – monthly baiting activity at a cost of £8k per annum
 - Permanent monitoring bait points at suitable locations within Bromley Parks and the Depot premises; there are approximately 100 permanent monitoring bait points within these areas. This is carried out at nil cost to the Council as negotiated added value within the current contract. The estimated notional value of this service is £12-15k per annum.
- 3.7 In addition to the regular baiting activity there is irregular pest control services carried out due to infestations of vermin or insects at these sites. The average annual cost of these treatments over the last five years is £4k
- 3.8 The current contract also includes a concession arrangement, where officers refer residents to the preferred contractor and they deal with all aspects of providing the services. Residents and businesses requiring pest control services are charged by the contractor at a rate in accordance with the prices agreed via the tender process.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 The provision of the service for pest control within the Borough is currently subsidised by the contractor for vulnerable local residents, where they are in receipt of benefits and unable to pay the full fee and able to arrange treatment. Removing this subsidy could have a detrimental effect on vulnerable adults and the knock on effect could impact further on Bromley residents.
- 4.2 If rats, in particular, are left uncontrolled then their population will reproduce and multiply and it will impact on the local and wider Bromley Community.

5. SERVICE PROFILE / DATA ANALYSIS

- 5.1 The number of users of this service extends to every household and every dog owner in Bromley for the dog services and to every household and commercial premises with regards to the pest control services.

Demand for Stray and Abandoned Dog service

- 5.2 As can be seen in Table 1 below, the demand for collection of Stray and Abandoned service has reduced by approximately 21% over the last four years and as shown in Table 2, the number of dogs referred to kennels has reduced by approximately 28%.

It is believed that this reduction in numbers will now stabilise, as the legislation for compulsory dog micro-chipping was enacted in April 2016 and has now bedded in.

Table 1 – Annual number of requests for service - collection of Stray and Abandoned Dogs

	2013/14	2014/15	2015/16	2016/17 (projected based on Q1 figures)
Number of requests	430	393	317	340
Cost of service	n/a	n/a	£63,565	£63,565

Table 2 – Annual number of dogs taken to kennels and re-homed

	2013/14	2014/15	2015/16	2016/17 (projected)
Number of dogs taken to kennels	197	157	122	140
Cost of service				
Kennelling & Re-homing			£47,168	£17,000*

*The reduction in contract costs is due to the retendering of the services in January 2016 based on reduced numbers.

Pest Control Services

- 5.3 As shown in Table 3, the number of annual pest control requests received by the Council is consistent. These requests are then passed directly to the contractor to deal with. The majority of the calls are for rodents, being either rats or mice but the full suite of insects is also included. The biggest variable, which accounts for the majority of the differences in totals, is the number of wasp calls per annum, included in the figures below, which varies depending on the weather and general climate at certain times of the year. The customer pays the contractor direct for the service.
- 5.4 Based on information provided by the contractor 15% of service requests are made by residents on benefits.

Table 3 – Annual number of public requests for service – pest control

	2013/14	2014/15	2015/16	2016/17 (projected)
Annual number of requests for pest control	1,417	1,518	1,468	1,400

6. CUSTOMER PROFILE

- 6.1 All of the Bromley residents are potential customers for these services.

7. MARKET CONSIDERATIONS

Stray and Abandoned

- 7.1 The Council has previously investigated a number of options for the provision of the stray dogs' service:
- Consideration was given to building a kennel within the Borough and the only viable, cost effective site that could be found was in Downe Ward. However, this was proposal was not taken forward.
 - The option of building a kennel in conjunction with LB Southwark and siting the kennel off the Old Kent Road, where it would be managed and staffed by the Battersea Dogs & Cats Home was also considered. Plans were drawn up and costed but the plan was rejected by London Borough of Southwark.

- A shared service proposal with LB Greenwich has also been considered but Greenwich decided not to continue with this joint arrangement and have now tendered their full stray dogs service.

7.2 The market has a small base of contractors who are prepared to provide this service but it is believed that market testing will provide a number of tenders from local and national providers, including some who would also be interested in providing Pest Control services.

Pest Control

7.3 The Council has previously considered an in house pest control service but the business case was not considered viable, with the cost to the Council being more than the existing contract. Consideration was also given to the option of a shared service with LB Bexley but Bexley negotiations broke down when agreement could not be reached regarding common specifications and functions.

7.4 There are a significant number of contractors within the market who are able to provide the Pest Control service.

8. IMPACT ASSESSMENTS

Stray and Abandoned dog services

8.1 The introduction of legislation to control irresponsible dog ownership includes the recent Regulations to make micro chipping all dogs in the UK mandatory. This is legislation that has been passed to the Local Authority to enforce.

8.2 This control appears to be working as the numbers of dogs being taken to kennels has been reducing since the legislation was announced two years ago and since its instigation in April of this year.

Pest control service

8.3 The service for pest control within the Borough is currently subsidised by the contractor where local residents are on benefits and unable to pay the full fee for treatment. If rats, in particular, are left uncontrolled then their population will increase reproduce, multiply will impact on the local and wider Bromley Community.

8.4 As Bromley no longer provide this pest control service directly and free of charge, it is important to ensure that residents take on this responsibility and that the control of rodents is maintained. It is likely to produce an adverse effect on the rodent population in the Borough if the Council is unable to provide a contractor with subsidies and with controlled prices.

9. OUTLINE PROCUREMENT STRATEGY & CONTRACTING PROPOSALS

Stray and Abandoned dogs.

9.1 Given that the council has a statutory duty to manage Stray and Abandoned dogs then the option to cease the provision of this service is not a viable one.

9.2 The existing contract has been extended on a number of occasions previously, whilst attempts were made to find alternative ways of providing this service. It is considered that re tendering the service is the only viable option available at this time, to ensure that the Council achieves value for money.

Options with the Pest control service.

Option one – Not to continue with this service

- 9.3 The first option is to not continue with this contract and only retain the necessary in house resource for statutory compliance. However, as noted in paragraph 3.6, this would have a service and financial impact on the Council.

Option Two – re tender the process

- 9.4 The second and preferred option would be to re tender the process.

Recommendation

- 9.5 Having considered the current arrangements, the staff resources available and the options for service delivery it is believed that the contract management of the three separate contracts for the dog warden service, kennelling and re- homing, and the single Pest Control contract, is more complex and time consuming than one combined contract. Therefore it is proposed that to ensure value for money and to test this assumption, it is proposed to tender the Stray and Abandoned Dogs and Pest Control service in Lots:

Lot 1: Dog Warden, Kennelling and Rehoming & Pest Control

Lot 2: Dog Warden

Lot 3: Kennelling

Lot 4: Re-homing

Lot 5: Pest Control

- 9.6 The evaluation of the Lots will consider the combined prices of Lots 2-5 compared to Lot 1 and the potential additional costs of having to manage more than one contractor.

- **Estimated Contract Value – Stray & Abandoned Dog Service** - £112k, including the contingency for increasing numbers
- **Estimated Contract Value – Pest Control Service** - £12k (plus notional work for baiting of up to £15k per annum) Preferred contractor scheme
- **Other Associated Costs** – Nil
- **Proposed Contract Period** – both contracts - 3 years plus up to two years of extensions.

Timetable for tenders

Timetable to be confirmed and agreed with Procurement

- 9.7 The specifications have been prepared, based on the statutory requirements of the service. The additional legislative change that came in for 2016 is included within the contract specification. The contract Evaluation will be subject to the standard LBB 60:40 price and quality matrix.

Composition of quality score would be based on the following criteria:

1. Procedures for quality contract monitoring.
2. Systems and procedures used in safety monitoring, training and continuous improvement.
3. Added value provided for both the Council and the residents
4. Methods employed in evidencing customer satisfaction.
5. How TUPE transfer would be managed.
6. What methods are used in dealing with customer complaints

10. POLICY CONSIDERATIONS

10.1 This report is in line with the current Portfolio Plan for Public Protection and both the Quality Environment and Excellent Council elements of the Building a Better Bromley Plan.

11. FINANCIAL CONSIDERATIONS

11.1 The current budget and projected spend for 2016/17 is as follows: -

Services	2016/17 Latest Approved Budget £'000	2016/17 Projected Spend £'000	2016/17 Variance £'000
Dog Warden Service	64	64	0
Kennelling and re-homing	12	12	0
Re-homing through Battersea	5	5	0
Pest control at travellers sites	8	8	0
Contingency held for increase in dog numbers	31	0	-31
	120	89	-31
Pest control in parks for one-off infestations	4	4	0
Total budget across ECS department	124	93	-31
Notional value of free baiting service in parks	15	15	0

11.2 The estimated value of the new contracts are expected to be £93k per annum based on current dog numbers, however should the tenders include a charge for the current free baiting service in parks, the contract value is expected to increase to £108k. This would leave a balance of £16k that could be held as a contingency sum for any increase in dog numbers.

11.3 It is proposed to tender the Stray and Abandoned Dogs and Pest Control service in 5 Lots as detailed above for a period of three years with a potential to extend for a further two single years.

12. PERSONNEL CONSIDERATIONS

12.1 The dog collection and kennelling service is currently contracted out, with minimal administrative and managerial responsibilities remaining as the responsibility of the London Borough of Bromley. Contract monitoring will be arranged in house. Existing staff that carry out these services may TUPE from the incumbent to any successful contractor.

12.2 The pest control treatment services are currently contracted out, with minimal administrative and managerial responsibilities remaining with the Council. However there is the need for a level of staffing to remain to deal with the enforcement of pest control matters.

12.3 Existing staff that carry out these services under the two contracts may, under TUPE be eligible to transfer from the incumbent to any successful contractor.

13. LEGAL CONSIDERATIONS

13.1 This report seeks the approval of the Portfolio Holder to procure a contract for the provision of Stray and Abandoned Dogs and Pest Control services for a period of three years with the potential to extend for two further years, at an estimated total contract value of £620,000.

13.2 Rule 5 of the Contract Procedure Rules provides that for a contract with a total value of £500,000 or more the relevant Portfolio Holder will be formally consulted on the intended action and contracting arrangements.

- 13.3 Rule 8 of the Contract Procedure Rules provides that for contracts with a value above £500,000/the EU threshold the Council must invite tenders from between 5 and 8 organisations and comply with the Public Contracts Regulations 2015.
- 13.4 The Council will need to comply with the Public Contracts Regulations 2015 and it is noted that the intention is to break the contract down into lots.
- 13.5 The report author will need to consult with the Legal Department regarding the contract terms and conditions.
- 13.6 Under the Environmental Protection Act 1990, sections 149 -151, and the Clean Neighbourhoods & Environment Act 2005, the Local Authority has a statutory responsibility to provide a 24/7 dog collection service and kennelling service for confined dogs. There is no statutory provision for mandatory rehoming of stray dogs that have not been reunited with their owners, but the decision taken on 20th January 2016 by the Public Protection & Safety PDS provides the mandate for this.
- 13.7 Under the new legislation instigated by The Microchipping of Dogs (England) Regulations 2014, all owners must ensure their dog is microchipped and their details are kept up to date. Not only will this mean the UK's 8.5 million dogs can be returned to their owners more quickly if they stray or are lost but it will also make it easier for the Council to track down the errant owners.
- 13.8 Although there is no specific statutory requirement for the Council to provide a pest control service, there are specific statutory obligations under Part 1 of the Prevention of Damage by Pests Act 1949 in relation to the Council having to keep its land free of rodents and in responding to complaints of vermin and nuisance. There is also a statutory obligation to deal with insect infestation under the Environmental Protection Act 1990.

Non-Applicable Sections:	Section 11 Commissioning & Procurement Considerations Section 7 Stakeholder consultation
Background Documents: (Access via Contact Officer)	

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Report No.
ES16052

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For pre decision scrutiny by the Public Protection and Safety PDS Committee on

Date: Wednesday 28th September 2016

Decision Type: Non-Urgent Executive Key

Title: CCTV CONTRACT EXTENSION

Contact Officer: Jim McGowan, Head of Environmental Protection,
Tel: 020 83134651 E-mail: jim.mcgowan@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: All wards

1. Reason for report

Bromley's formal Contract for CCTV monitoring and the CCTV maintenance are due to expire on 31 March 2017 and permission is sought to extend the contracts by one year. This report outlines the proposed extension of the contract.

2. RECOMMENDATION(S)

The Portfolio Holder is requested to:-

- 2.1 Agree to the proposal to extend the CCTV maintenance and CCTV monitoring contracts for one year, to 31 March 2018.
- 2.2 Delegate the authority to the Executive Director of Environment and Community Services to extend the contract again for a further year, until 2019.

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Vibrant Thriving Town Centres. Safer Bromley
-

Financial

1. Cost of proposal: CCTV monitoring contract £256k and CCTV maintenance contract including equipment £147k
 2. Ongoing costs: Recurring cost. £403k
 3. Budget head/performance centre: Environmental Protection
 4. Total current budget for this head: £396k and £12k from highways
 5. Source of funding: Existing revenue budget for 2016/17
-

Staff

1. Number of staff (current and additional): 1.1 FTE
 2. If from existing staff resources, number of staff hours: 1.1 FTE
-

Legal

1. Legal Requirement: There is no Statutory requirement for the Local Authority to provide a CCTV service
 2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 310,000
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

CCTV Service Scope of work

- 3.1 The London Borough of Bromley (LBB) has a digital, community safety CCTV control room that is staffed, managed and operated 24/7 by an externally contracted company OCS, who employ Security Industry Authority licensed officers to meet their contractual obligations.
- 3.2 The Bromley control room records and monitors the 79 Town centre cameras, enforcement cameras and the parking cameras. The 75 fixed/unmanned MSCP CCTV for Civic, Hill & Village way and 3 surface car parks which form part of the Park Mark awards for the individual car parks are based partly on the “effective surveillance” undertaken using these cameras. Bromley’s Fibre, which is also used by the authorities IT systems, Communication and CCTV surveillance (Crime) now includes the seven new Bus Lane unmanned cameras that have been installed and will require on-going maintenance.
- 3.3 The car park CCTV cameras are provided in order to provide a safe environment for residents and they contribute as one of the necessary criteria for Bromley to achieve the *Park Mark* classification as provided by the Police.
- 3.4 The operators are highly trained and qualified to monitor activity and incidents twenty-four hours a day, seven days a week, and they are experienced in working with the Police and other partner and emergency services, to ensure the right resources are deployed.
- 3.5 As well as CCTV monitoring, additional services are also provided such as traffic and car park security and enforcement, care in the community, DVLA enforcement, special events such as sports and carnivals; an integrated approach to crime management and close liaison with key emergency services.
- 3.6 Bromley Borough already has a strong track record in managing criminal activity through the CCTV control room over many years and it already forms the nerve centre for a comprehensive network of nearly 200 CCTV cameras sited at strategic sites within the borough, including Bromley, Beckenham, Penge, Crystal Palace, Petts Wood and Orpington. Community safety has always been a priority for the Borough and the system will help to further reduce crime and secure the safety of people and places within the borough.
- 3.7 Working in partnership with local businesses, the staff have radio links via the *shopsafe* radio system with local shops and public houses to further monitor criminal activity and public disorder incidents. The operatives also have a live link to the Police via Metcall and can speak directly to officers on the ground when directing them to an incident. It also protects the public as they work, socialise and travel whilst respecting privacy and utilising ‘privacy zone’ software.
- 3.8 OCS (previously Legion) provide the 24-hour 365 days a year monitoring of Bromley’s extensive network of cameras and Euriovia are responsible for maintaining, updating and repairing the existing camera network and these contracts are due to expire at the end of March 2017.

4. The CCTV monitoring contract

- 4.1 The **monitoring contract** with OCS is currently £256,138 pa but there can be some variance if the company are unable to maintain a 100% occupancy. The spend in the first quarter of 2016 is £64,374

- 4.2 The company provides a rota of highly trained and qualified staff, all of whom are SIA licensed, that staff the control room 24/7. The rota provides two operators for this time and a site supervisor is provided by the company between 9am-5pm on Monday to Friday.

The CCTV maintenance contract

- 4.3 The **maintenance contract** is currently £42,851 pa, which covers all maintenance costs including all necessary repairs and upgrades and all associated labour; twice yearly maintenance rounds, including all street and car park equipment. In addition a sum of £91k is available for the replacement of equipment. The spend in the first quarter of 2016/17, including equipment was £17,815.
- 4.4 Also covered within the contract is the CCTV control room including repairs and contracts for replacing failed equipment and the hard drives on the recording system.
- 4.5 On 1 February 2012, the outcome of the tender exercise and the proposal to accept the two tenders from Eurovia for CCTV maintenance and OCS for CCTV monitoring was agreed by the Executive for a period of 5 years plus an option to extend for a further 2 years. The five year original contract period expires on March 31st 2017.
- 4.6 As Lewisham Council also awarded contracts to OCS and Eurovia, Bromley received a reduced price for the two joint contracts. The contract price for OCS was £256,138 and £42,851 for Eurovia, saving £5,383 per annum.

5. OUTLINE PROCUREMENT STRATEGY & CONTRACTING PROPOSALS

- 5.1 The current CCTV control room is located within the St Blaise building on the Civic Site and notice has been given of the Council's intention to demolish this building. As a result, the control room has to move from its current position on the site.
- 5.2 An options paper is being prepared to present to the January PP&S PDS to discuss the different ways that the CCTV service may be provided. A one year extension for both contracts is necessary in order to facilitate the consideration and instigation of an alternative CCTV provision, subsequent to the presentation of these options to Members.
- 5.3 It is therefore proposed to extend both contracts for a period of one year, during which time various options for the future operation of the Bromley CCTV system is to be considered.

Estimated Contracts Value – £311k and £92k held for equipment replacement

Other Associated Costs – Not applicable

Proposed Contract Period - One year extension is proposed from April 1st 2017 to 31st March 2018.

6. POLICY CONSIDERATIONS

- 6.1 This report is in line with the current Portfolio Plan for Public Protection and both the Quality Environment and Excellent Council elements of the Building a Better Bromley Plan.
- 6.2 The Council's CCTV Strategy was approved in 2002 and has been reviewed in in the context of this and the Council's corporate plan for Building A Better Bromley. The CCTV system also contributes to the Council's priorities for Safer Communities and Vibrant, thriving town centres.

7. FINANCIAL CONSIDERATIONS

- 7.1 The current budget for the both the CCTV maintenance and CCTV monitoring contracts is £396k, of which £92k is retained by the Council for the purchase of spare parts and hiring of equipment.
- 7.2 The table below shows the estimated spend to the end of the contract and the cost of the one year extension which is proposed.

	Actual & estimated spend to 31.3.17 £	Value of extension to 31.3.18 £	Cumulative value of contract £
OCS contract for CCTV monitoring			
Total costs to 31.3.16	1,024,254		1,024,254
Estimated costs to 31.3.17	256,138		256,138
Estimated cost of extension to 31.3.18		256,138	256,138
Cumulative contract value to 31.3.18	1,280,392	256,138	1,536,530
Eurovia maintenance contract			
Total costs to 31.3.16	171,405		171,405
Estimated costs to 31.3.17	42,851		42,851
Estimated cost of extension to 31.3.18		42,851	42,851
	214,256	42,851	257,107
Equipment replacement costs for PPS	312,299	92,000	404,299
Equipment replacement costs for Parking	9,131		9,131
Equipment replacement costs for Highways	74,369	12,400	86,769
Cumulative value of contract	610,055	147,251	757,306

- 7.3 The cost of the equipment for divisions outside of Public Protection have been met from specific budgets within Parking and Highways.

8. PERSONNEL CONSIDERATIONS

- 8.1 The control room is occupied by twelve contracted monitoring officers, all employed by the monitoring company and SIA licensed. They work on a rota system to provide a 24/7. There is also a site supervisor employed by the Monitoring company but only for five days per week, on a 0900 to 1700 basis. Contract monitoring will be arranged in house by the cctv technician.
- 8.2 The maintenance contract is carried out primarily by a single CCTV engineer, provided by the company. However additional resources are provided by the company where the need arises in order to comply with the requirements of the contract.

9. LEGAL CONSIDERATIONS

- 9.1 The Council has powers to introduce CCTV pursuant to section 111 Local Government Act 1972 and section 5 London Local Authorities (No 2) Act 1990. This is directed not only to the prevention and detection of crime and securing the welfare of the victims of crime but also assisting the Council perform other statutory duties such as highway management and the effective control of traffic.
- 9.2 In operating the system it must have regard to the private rights of the citizen as in such legislation as the Data Protection Act 1998, Human Rights Act 1998, Freedom of Information Act 2000 and the Regulation of Investigatory Powers Act 2000. The system is operated in accordance with a Code of Practice designed to ensure these rights of the individual are

balanced against the need to secure the public interest and all control room operatives are all licensed under the SIA.

- 9.3 The report states that the original contract was procured in 2012 and contracts were awarded for a period of 5 years with an option to extend for periods up to 2 years. Exercising pre-agreed options is permitted by the Public Contracts Regulations 2015.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	Report awarding the contracts in 2012.

Report No:
CSD16113

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 28th September 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **WORK PROGRAMME AND CONTRACTS REGISTER**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.
- 1.2 Members should note that the Work Programme is fluid and subject to as change as required.
-

2. **RECOMMENDATION**

2.1 **That the Committee:**

- (i) reviews its Work Programme (Appendix 1); and
- (ii) Comments on the Corporate Contract Register extract and commentary relating to the Public Protection and Safety Portfolio Contracts (Appendix 2).

Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on The Work Programme and Contracts Register at each meeting.
 2. BBB Priority: Excellent Council Safer Bromley
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £335,590
 5. Source of funding: 2016/17 revenue budget
-

Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme normally takes less than an hour per meeting.
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Contracts Register Summary

- 3.3 Council services are underpinned by contracts and, as a Commissioning Council, it's important that these are tendered in accordance with the newly revised (1 September 2016) Contract Procedure Rules.
- 3.4 A new Council-wide approach to contract reporting has been agreed which involves the entire Corporate Contract Register being reported to Contracts Sub-committee (the latest meeting being 24 August 2016) and for extracts of that information being reported to each PDS committee as appropriate (see appendix). This ensures that the same information is reported to all committees during each committee cycle.
- 3.5 **Appendix 2** sets out all those Public Protection and Safety Portfolio's contracts having a total contract value of more than £50k.
- 3.6 Members will be interested to know that the Contract Monitoring Summaries are currently being merged into a Contract Database. The Database will be at the heart of the Council's future contracting activity and will generate alerts and reports, as required, to ensure timely procurement and Member reporting.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.

PP&S PDS COMMITTEE - FORWARD WORK PROGRAMME

PUBLIC PROTECTION AND SAFETY PDS—28th September 2016
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Capital Programme Monitoring Report
Community Payback Update
Presentation from Bromley Women's Aid
Presentation from a Street Pastor
Town Centre Security Presentation
Gateway Report on Stray Dogs and Pests
Consultation report on extending CCTV contracts
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—1st November 2016
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Review of the Emergency Planning and Business Continuity Service
MOPAC and VAWG
Alcohol and Drug Mis-use report (Care Services PDS to be invited)
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—18th January 2017
Matters Arising
Chairman's Update
Police Update
Presentation from British Transport Police
Presentation from the Ambulance Service
Environmental Protection Update
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—1st March 2017
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Gangs Update
BYC Presentation
SLaM Presentation
Trading Standards Update
Work Programme and Contracts Register

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Contracts Register for Contracts Sub Committee 24 August 2016

All contracts valued £200k+ are required to be presented at the Commissioning Board

Contract Name and Supplier Name						Category	Contract Value		To be completed by Finance only		Contract Term and Extension Options				Commentary			
Ref. for E&R PDS 7 September 2016	ID	Contract Manager	Head of Service/ Assistant Director/ Director Responsible	RAG Status (Assigned by Corporate Procurement and Commissioning Team)	Title	Supplier Name	Dept	Total Contract Value	Original Annual Value	2016/17 Budget	2016/17 Projected	Start Date	End Date (including any extensions taken)	Duration Months (core term + any extensions taken)	Variation/ Extension/ Waiver Option Taken?	Variation/ Extension/ Waiver Information	UPDATE PROVIDED (for 7 September Update) Update provided where required by Corporate Procurement and Commissioning Team.	CORPORATE PROCUREMENT AND COMMISSIONING COMMENT (for 7 September Update)
ECHS 48	ecm_38101	Aileen Stamate	Anne Watts		Domestic Abuse - Bromley Domestic Abuse Support Groups	Bromley Women's Aid	ECHS	£92,212	£16,579	£23,629	£23,629	01-Aug-13	31-Mar-17	44			Gateway Review to go to Executive Sep 2016.	This contract is part of a group on domestic abuse strategy: ecm_38101, ecm_38102, ecm_38106 and ecm_38682.
ECHS 49	ecm_38102	Aileen Stamate	Anne Watts		Domestic Abuse - Safer Bromley Van	Victim Support	ECHS	£102,413	£25,257	£25,713	£25,713	01-Apr-13	31-Mar-17	48			Gateway Review to go to Executive Sep 2016.	This contract is part of a group on domestic abuse strategy: ecm_38101, ecm_38102, ecm_38106 and ecm_38682.
ECHS 50	ecm_38106	Aileen Stamate	Anne Watts		Domestic Abuse - Advocacy Project	Victim Support	ECHS	£349,285	£116,461	£116,439	£116,439	01-Apr-14	31-Mar-17	36			Gateway Review to go to Executive Sep 2016.	This contract is part of a group on domestic abuse strategy: ecm_38101, ecm_38102, ecm_38106 and ecm_38682. An update will be given on this contract at the Commissioning Board on 22 August 2016.
ECHS 51	ecm_38682	Aileen Stamate	Anne Watts		Domestic Abuse - Perpetrator Programme	Domestic Violence Intervention Project	ECHS	£85,516	£28,515	£28,507	£28,507	01-Apr-14	31-Mar-17	36			Gateway Review to go to Executive Sep 2016.	This contract is part of a group on domestic abuse strategy: ecm_38101, ecm_38102, ecm_38106 and ecm_38682. An update will be given on this contract at the Commissioning Board on 22 August 2016.
ECHS 53	ecm_40652	Aileen Stamate	Anne Watts		Domestic Abuse - Schools Programme, Volunteer Manager and Resettlement Officer	Bromley Women's Aid	ECHS	£ 86,570	£ 60,610	£ 60,610	£ 60,610	01-Jun-15	31-Mar-17	21			Formerly under E&CS, transferred to ECHS in 2015. Waiver approved by AD & ED (E&CS) 17 Jul 2015. All domestic abuse contracts to be retendered as a joint service. Gateway report will be ready by the end of July 2016 to go to the commissioning board then Exec 07 Sep 2016.	
ECS 8	ecm_3546	Jim McGowan	Dan Jones		CCTV Repair and Maintenance	Eurovia Infrastructure Ltd	ECS	£ 214,256	£ 42,852	£ 43,070	£ 43,070	01-Apr-12	31-Mar-17	60		2 yr extension available, if taken end date would be 31/03/19	Extension to 31 March 2019 being considered	The extension must be agreed and in place by the beginning of October 2016 as all extensions/ waivers must be agreed 6 months prior to the end date. A report must go to the Commissioning Board before October 2016.
ECS 11	ecm_3545	Jim McGowan	Dan Jones		CCTV Monitoring	OCS Ltd	ECS	£ 1,263,258	£ 252,652	£ 261,290	£ 261,290	01-Apr-12	31-Mar-17	60		2 yr extension available, if taken end date would be 31/03/19	Contract includes 2 year extension option. Contract may be commissioned with other Public Protection activity dependent on commissioning agenda. Possible Extension Report planned (to 31.03.19) dependent on final strategic decisions. Maintenance of the system is covered by a separate contract.	The extension must be agreed and in place by the beginning of October 2016 as all extensions/ waivers must be agreed 6 months prior to the end date. A report must go to the Commissioning Board before October 2016 - due mid-September.
ECS 20	ecm_406210	Jim McGowan	Dan Jones		Dog Collection & Transportation	SDK Environmental Ltd	ECS	£ 111,300	£ 63,600	£ 63,600	£63,600	01-Aug-15	30-Apr-17	21			New contract being tendered Gate report to PDS (Sept 2016)	Report to Commissioning Board on 5 September 2016.
ECS 31	ecm_40631	Jim McGowan	Dan Jones		Mortuary Contract	PRUH via Kings NHS Foundation	ECS	£ 384,000	'Dep on usage, curr. yr bdyt £130k	£ 130,760	£ 130,760	01-Oct-14	30-Sep-18	48				

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